

*Vision: To be a centre of excellence enabling girls and young women to become confident and innovative leaders in a complex and global world*

*Mission: The girls and young women of CGS are agents of change who develop confidence and a strong sense of self in a safe, collaborative, inquiry-based learning environment.*

Regular Meeting of the Board of Directors

Sunday June 11, 2017

Start Time: 1.30pm

Earl Grey Golf Club

Calgary, Alberta

**Call to Order and Attendance**

1.30pm

**1. Approval of Agenda**

1.32pm

**2. Presentation of Minutes**

1.35pm

2.1 Regular Meeting of the Board – May 10, 2017

**3. Reports & Committee Reports and Correspondence**

1.38pm

3.1 Chair (& Correspondence)– Natalya Nicholson

1.50pm

3.2 Superintendent – Dianne McBeth

2.05pm

3.3 TAAPCS GM – Geordie MacPherson

3.4 Finance Committee – Stanley Wong

2.10pm

**4. New Business–Action Items**

2.15pm

4.1 3<sup>rd</sup> Quarter Financial Report -Wendy

2.20pm

**5. Information & Discussion Items**

5.1 Professional Development Monitoring Report –Dianne

2.25pm

5.2 Accountability Pillar May Results – Dianne

2.30pm

5.3 TAAPCS Membership Fees – Dianne

2.40pm

2.45pm

**6. In Camera: (occurs as needed)**

*Note: School Act s. 70 (1) Open meetings s. 70 (1) The meetings...shall be held in public... (3) Notwithstanding (1), when a majority...are of the opinion that it is in the public interest to hold the meeting or a part of the meeting in private for the purpose of*

*considering any matter, the board may by resolution exclude any person from the meeting. (4) When a meeting is held in private, the board does not have the power to pass a bylaw or resolution at that meeting apart from the resolution necessary to revert to an open meeting.*

**7. Motions arising from ‘In Camera’**

**8. Adjournment:**

**MINUTES OF THE BOARD OF DIRECTORS  
REGULAR MEETING  
HELD AT THE CGS Board Office  
7239 Flint Road SE  
CALGARY, ALBERTA**

WEDNESDAY May 10, 2017

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<b>Chair</b>	Natalya Nicholson
<b>Director</b>	Natalie Kwadrans
<b>Director</b>	Geordie MacPherson
<b>Director</b>	Margo Purcell
<b>Director</b>	Stanley Wong
<b>Director</b>	Wayne Marshall
<b>Director</b>	Brad Takenaka
<b>Director</b>	Caroline Claussen
<b>Director</b>	Shary Baig

**Administration:**

<b>Superintendent</b>	Dianne McBeth
<b>Secretary-Treasurer</b>	Wendy Juergens

**Guests:**

Gary Care
Christine Jackson
Larissa Silken

1. **Call to order:** Natalya Nicholson called the meeting to order at 6.02 pm.  
**Motion: 2017-05-10-01: Motion to go in Camera for meeting of the Committee of the Whole at 6.04pm**  
**Moved: Natalie** **Carried**  
  
**Motion: 2017-05-10-02: Motion to leave in Camera in 6.20pm**  
**Motion: Stanley** **Carried**
2. **Approval of the Agenda**  
**Motion: 2017-05-10-03: Motion to approve the agenda.**  
**Moved: Natalie** **Carried**
3. **Approval of Minutes**  
**3.1 Approval of the Minutes of the April 12, 2017 Regular Meeting**  
**Motion: 2017-05-10-04: Motion to approve the Minutes of the April 12, 2017 Regular Meeting of the Board of Directors.**  
**Moved: Stanley** **Carried**  
**Geordie arrived at 6.32pm**
4. **Reports and Correspondence**  
**4.1 Chair:** Natalya Nicholson provided an oral report on a number of items, including the Womens' Eve Gala and especially expressed her appreciation to the organizing committee. She reviewed the correspondence, noting that there was an additional letter from the Minister clarifying the treatment of Fees for Charter Schools under Bill 1 and explaining that the Budget should be submitted as normal, although the submission date has been extended to June 30, 2017.

**4.2 Correspondence:** After reviewing the Correspondence file it was circulated to the Directors. Natalya noted that the Correspondence received each month is posted to the Board's wiki, but any items arriving after the posting of the agenda package would be in the circulating Correspondence file presented at the meeting.

**4.3 Policy and Governance:** Vice Chair Margo Purcell indicated that two new Board members had been appointed by acclamation: Gary Care and Amanda Jackson. On behalf of the Board, Margo expressed appreciation to the outgoing Directors, Shary Baig and Natalie Kwadrans, and she thanked them for their contributions. In addition, she noted that the Board terms for Geordie MacPherson and Wayne Marshall were renewed by acclamation. She mentioned that the Policy and Governance Committee is considering election processes as part of the review of the several policies assigned to the Committee.

Shary arrived at 6.34pm.

**4.4 TAAPCS:** Director Geordie MacPherson summarized the four options proposed for amending the fee structure. As a member of the Fees Committee of TAAPCS, Geordie will represent the Board's preferred option at the upcoming TAAPCS General Meeting where Budget and Fees will be decided. Natalya, Geordie, and Wayne Marshall will be attending the May General Meeting of TAAPCS hosted by Valhalla School. Directors are supporting the new direction of TAAPCS as it develops into a directors' organization representing the political and advocacy role of the governing Charter School Boards. Concern continues to grow about the future of charter schools which provide opportunity for parents and students to choose programs/schools other than the designated school.

**4.5 Superintendent's Report** was attached to the agenda package which is posted on the website.

## 5. New Business - Action

**5.1 Budget 2017-2018:** Wendy Juergens, Secretary/Treasurer presented a Budget to the Board, which had been discussed in detail at the Finance Committee. The status quo budget is based on a projected enrolment of 588. The detailed budget was based on the assumptions presented, the Board's guiding principles, and input from the Directors.

**Motion: 2017-05-10- 05:** That the Board of Directors approves the CGS Budget for submission to Alberta Education by June 30,2017.

**Moved:** Stanley

**Carried**

**Motion: 2017-05-10-06:** To go "In Camera" at 7.30pm

**Moved:** Margo

**Carried**

**Motion: 2017-05-10-07:** To leave "In Camera" 8:45pm

**Moved:** Margo

**Carried**

## 8. Adjournment at 8:50pm

**The Regular Board Meeting of June will be on Sunday, June 11 at the Earl Grey Golf Course in Calgary. The Regular Meeting will take place right after the closing of the Board's Annual Retreat at approximately 3:00 pm. The exact time will be announced.**



June 11, 2017

## Superintendent's Report

### **School Fees**

The Minister signed the new *School Fees and Costs Regulation* on June 5, 2017 which exempts charter schools from some sections. The exemptions occur because Charter schools will not be receiving the funding that will be provided to other public schools in order to reduce or eliminate school fees. Charter boards can charge fees subject to policy/procedure that requires consultation with parents before setting, increasing or decreasing fees, a demonstration of the need and the amount, explanation of the circumstances for a waive or refund and the process for requesting same, and a dispute resolution process with respect to fees and costs.

### **Mathematics Bursary Program**

Minister Eggen announced a Math Bursary Program which provides \$1000/course to a maximum of two courses per teacher for teachers and education students who can apply online for the list of eligible courses and bursary pre-approval.

### **Track and Field**

CGS took home the CAAA Track and Field Champion Banner for the first time in seven years! Congratulations to all our athletes for their outstanding performance! Appreciation goes to the hard working (and early rising) coaches: Peter Deiter, Leith Monaghan, Megan Shaw, Cayley van Aken, Alora Popow, Timothy Lee, Andrew Melashenko, Judy Bryne, Amanda Jackson, Susan Harder and Emily Bentley.

### **Provincial Curriculum Survey**

Alberta Education launched a second provincial curriculum survey to gather feedback on the draft subject introduction and scope and sequences. The survey was open for only two weeks and closed on June 2, 2017.

### **School Newsletter**

As requested by School Council, the principal prepared a June newsletter which includes items of interest from each grade and department. Rather than repeat items in this Report, please reference the Newsletter in the circulation folder for correspondence.

### **UC and MRU**

The jurisdiction received letters from both universities expressing appreciation for the support of the Calgary Girls' School in providing mentorship of pre-service teachers through the field experience and practicum placements. Appreciation goes to staff, in recognition of service to the profession.

### **Staffing**

The staffing at Lakeview and Bel Aire campuses is in place for the 2017-18 school year. The leadership team provided every teacher with opportunity to express their preferred assignments for next year. Accommodating preferences resulted in some team, grade level and campus changes.



### **Flint Place Condo**

The condo corporation submitted the quote on the roof top door and frame. Costs are paid in proportion to the percentage of ownership. The estimate is in the Board's correspondence file.

### **TAAPCS**

The superintendent attended the Charter Schools' Association meeting in Grande Prairie May 11-13 along with three directors. Key items of discussion included reports from the Fees and Communications Committees. The AGM is October 28, 2017 with location TBA.

### **New Family Orientation**

Bel Aire and Lakeview both hosted new family orientation events. Enrolment (confirmed, offered, and not fully completed) is at 588.

### **Legacy Speeches (Grade 9)**

The superintendent and school leadership were invited to judge the fourteen entries for the legacy speeches. Girls showed poise and confidence in delivering their summaries of what CGS has meant to them and in explaining the significance of the mosaic legacy project. Interestingly, the guest judges as well as the teachers were unanimous in choosing the top three based on the scoring rubric. Congratulations to all the girls who participated. Parents and staff members will hear the legacy speeches at the upcoming grad event.

### **Subsidy and Waiver Requests**

The requests for fee waivers and subsidies has increased as families experience the financial stresses of the economy. Some discussion about the impact is expected at the meeting.

### **Professional Development**

Shannon Nichols, Learning Strategist and Valda Harris, VP led the staff in a full day workshop that focused on the process and strategies for developing individual program and learning supports plans. A job well done, Shannon and Valda!

### **Band Concert**

The superintendent enjoyed the spring band concert at the Rosza Centre on the UC campus on May 23. The program included a salute to Canada 150 and featured Tribute to Terry Fox composed by our own famous band conductor, Quan Le.

### **Variety Show**

The superintendent enjoyed the Variety Show at noon on May 25. The show included singing, poetry reading, dance, gymnastics, and fabulous MC'ing by the students.

**Background:**

The Annual Monitoring Report on Professional Development provides assurance that CGS places a high priority on staff development. This is evident, too, in the allocation of non-instructional days in the School Year Calendar. Such time without students supports collaboration and the development of strong professional learning communities.

The allocation of resources also supports PD. Funding through the PD budget primarily supports school-wide opportunities whereas Merit Pay supports individual Professional Growth Plans. The balance between whole-school and individual opportunities supports a rich and varied program of professional development that meets school goals and personal professional goals.

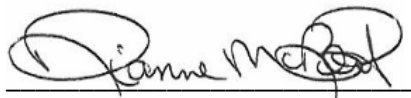
Researchers from the *School Redesign Network* at Stanford University note that effective teacher development is: 1) intensive, ongoing and connected to practice, 2) focuses on student learning and addresses the teaching of specific curriculum content, 3) aligns with school improvement priorities and goals, and 4) builds strong working relationships among teachers. PD at CGS is designed to connect with practice, focus on student learning, align with the 3YEP, and build a collaborative culture.

The AB Ed Accountability Pillar Results (attached is a summary of the May 2017 results for professional development) provide valuable data for considering the effectiveness of Professional Development at CGS.

The Board provided significant financial support as evidenced by expenditures to date for Professional Development in 2016-17:

- Merit Pay \$26, 915.85 (\$27,000 remaining for carry over)
- PD Accommodations: \$13, 610.62
- Resources and Books: \$311.29
- PD Memberships: \$1,100.00
- PD Substitute Teacher Costs \$10,434.00
- Total: \$65,022.79

**Recommendation:** That the Board receives the Professional Development Monitoring Report 2016-17 as information.



Dianne McBeth, Superintendent

**Attachments:**

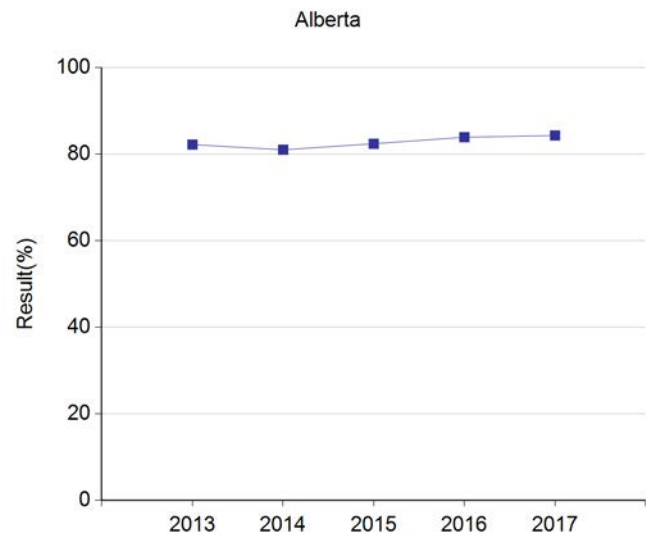
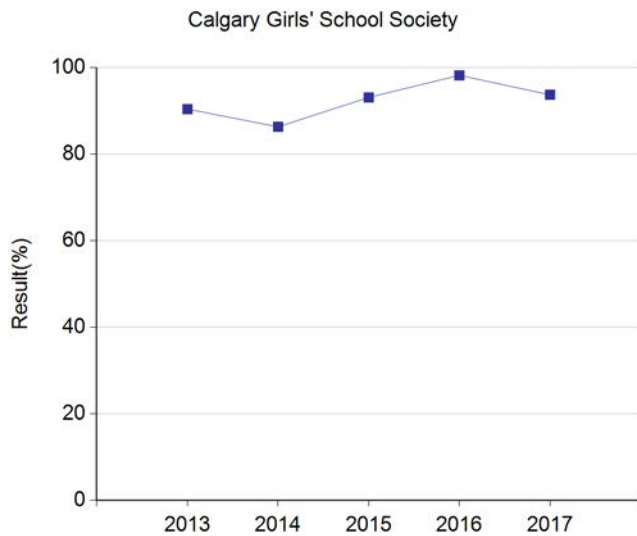
Results for the Standards Assessment Inventory 2016

Alberta Education Accountability Pillar May 2017 Results (Professional Development)

## 2016-17 Professional Development and In-Service: Satisfaction Measures

The percentage of teachers reporting that in the past 3-5 years the professional development and in-servicing received from the school authority has been focused, systematic and contributed significantly to their ongoing professional growth.

Calgary Girls' School Society										Alberta									
2013		2014		2015		2016		2017		2013		2014		2015		2016		2017	
N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%
38	90.4	39	86.3	34	93.1	37	98.2	37	93.7	27,640	82.2	27,137	81.0	28,738	82.4	30,287	83.9	31,288	84.3



The percentage of teachers reporting that in the past 3-5 years the professional development and in-servicing received from the school authority has been focused, systematic and contributed significantly to their ongoing professional growth.

### Teacher - All

		N	Strongly Agree %	Agree %	Disagree %	Strongly Disagree %	Don't Know %	Top 2 Box %
Thinking back over the past three years, to what extent do you agree or disagree that professional development opportunities made available through the jurisdiction have: Been focused on the priorities of the jurisdiction	2013	38	45	47	5	3	0	92
	2014	39	44	51	0	0	5	95
	2015	34	47	50	3	0	0	97
	2016	37	62	38	0	0	0	100
	2017	37	73	22	5	0	0	95
Thinking back over the past three years, to what extent do you agree or disagree that professional development opportunities made available through the jurisdiction have: Effectively addressed your professional development needs	2013	38	42	47	5	5	0	89
	2014	39	49	36	10	3	3	85
	2015	34	35	56	6	0	3	91
	2016	36	67	31	3	0	0	97
	2017	37	68	24	8	0	0	92
Thinking back over the past three years, to what extent do you agree or disagree that professional development opportunities made available through the jurisdiction have: Significantly contributed to your on-going professional development	2013	38	47	42	5	5	0	89
	2014	39	51	28	15	3	3	79
	2015	34	38	53	6	3	0	91
	2016	37	70	27	3	0	0	97
	2017	37	70	24	5	0	0	95



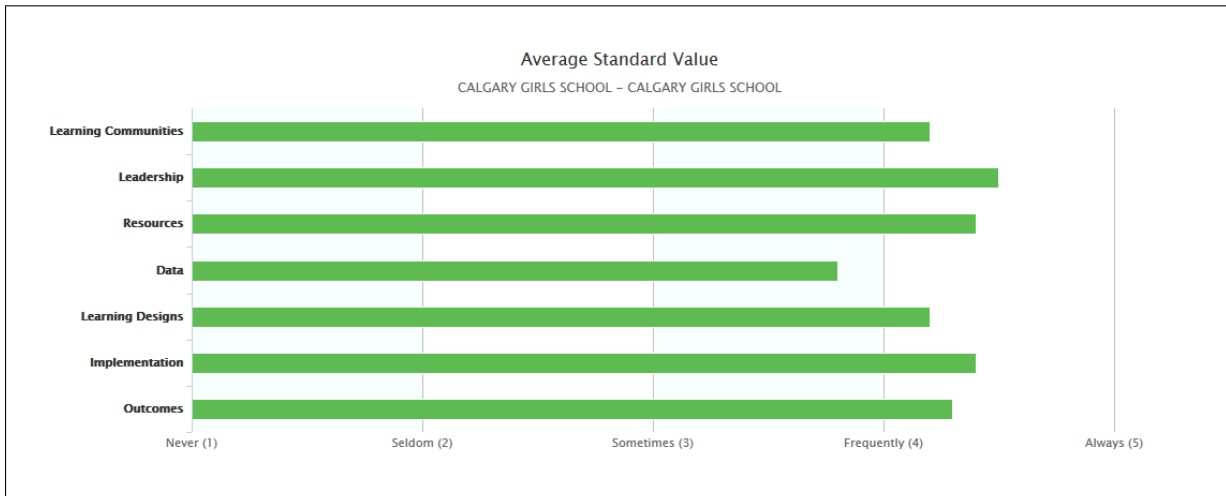
## Standard and Question Averages

### CALGARY GIRLS SCHOOL - CALGARY GIRLS SCHOOL - Calgary Girls School Spring 2016

This report shows the average for each standard and each question within each standard. It is based on 24 responses as of 2016-06-09 19:13:02.

#### Overall Standard Averages

This chart shows the average standard values calculated from the question responses.



### May 2017 Accountability Pillar Results

**Background:**

**What is the Pillar?** The Accountability Pillar of Alberta Education provides a consistent way for school authorities to measure success and assess progress towards learning goals. Results support school authorities in identifying priority areas for improvement. The Accountability Pillar is part of Alberta’s funding framework for schools. For a quick fact sheet see: <https://education.alberta.ca/media/158784/accountability-pillar-fact-sheet.pdf>

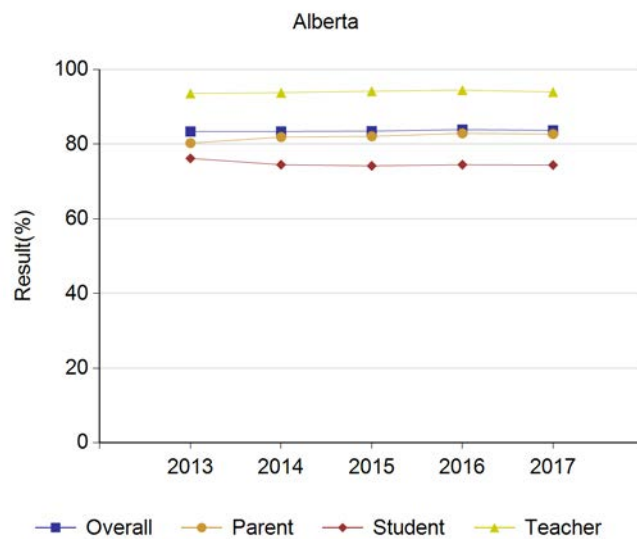
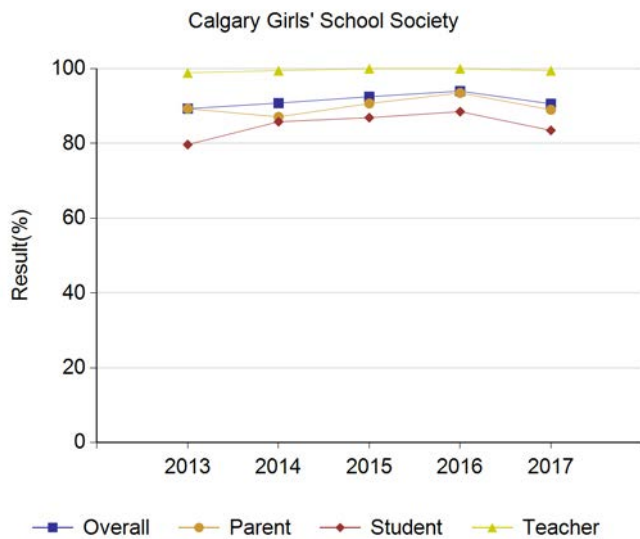
**What is measured?** The Pillar includes a broad spectrum of measures (e.g., Provincial Achievement Tests, Satisfaction Surveys, High School Completion and Transition Rates, and Diploma Participation Rates) in order to provide a more complete approach to accountability and system improvement. Measure categories include Safe and Caring Schools; Student Learning Opportunities; Student Learning Achievement; Preparation for Lifelong Learning, World of Work, Citizenship; Parental Involvement, and Continuous Improvement.

**Summary for CGS:** The overall summary chart indicates that CGS maintained its “very high” achievement in the measure evaluations. Although results are all above provincial average, two areas showed some decline including Citizenship and School Improvement. These two areas are looked at in more detail below:

**Citizenship Results:**

Measure	Calgary Girls' School Society			Alberta			Measure Evaluation		
	Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
<a href="#">Citizenship</a>	90.6	94.0	92.4	83.7	83.9	83.6	Very High	Declined	Good

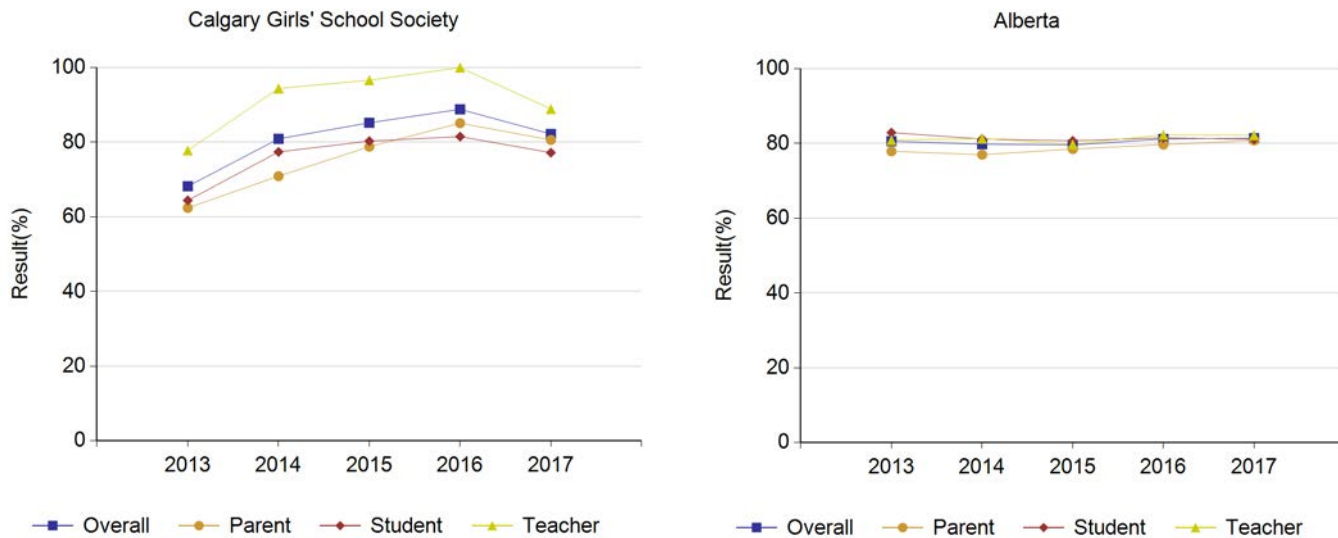
Percentage of teachers, parents and students who are satisfied that students model the characteristics of active citizenship:



**School Improvement Results:**

Measure	Calgary Girls' School Society			Alberta			Measure Evaluation		
	Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
<a href="#">School Improvement</a>	82.2	88.8	85.0	81.4	81.2	80.2	Very High	Declined	Good

Percentage of teachers, parents and students indicating that their school and schools in their jurisdiction have improved or stayed the same the last three years.



**Student Achievement:**

The Provincial Achievement Results shown on the May 2017 Accountability Pillar Report are based on June 2016. These results were previously reported in the fall of 2016 after they were made available to school authorities. Despite the decline, the overall results were still above provincial average and considered “good” for a single year. Student achievement for a three-year period continues to be rated as “very high”.

Measure	Calgary Girls' School Society			Alberta			Measure Evaluation		
	Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
<a href="#">PAT: Acceptable</a>	85.1	93.3	92.5	73.6	72.9	73.4	Very High	Declined Significantly	Acceptable
<a href="#">PAT: Excellence</a>	26.9	33.8	31.6	19.4	18.8	18.6	Very High	Declined	Good

The June 2017 PAT results are not available until late September or perhaps early October at which time the chart will be updated to reflect the most current data.



**Results and the Three-Year Planning Cycle:**

The Accountability Pillar Results for Three Year Education Plans (May 2017) document is posted to the Board's wiki for information. (It is not provided as an attachment due to the length, but is available for shared review at the Regular Meeting). The Board annually reviews the results at its Retreat as well as in Regular Meetings. Results are cause both for celebrating achievements as well as identifying areas for improvement.

The school staff also review the May report when considering improvement priorities for the Three-Year Education Plan. After the PAT 2017 results are made available, the staff will further refine their goals with respect to instructional practice. Detailed information about each student's results is not available to the public; however, staff do see the detail. As well, parents receive a statement of their own child's results on the PAT's.

**Reporting to Alberta Education:**

The updated Three-Year Education Plan and Annual Education Results Report (combined document) is approved by the Board for submission annually to Alberta Education by November 30.

**Recommendation:** That the Board considers the *Accountability Pillar Results for Three Year Education Plan (May 2017)* as information to inform the Board's strategic priorities.

A handwritten signature in black ink, appearing to read "Dianne McBeth".

Dianne McBeth  
Superintendent



June 11, 2017

**TAAPCS Membership Fees**

**Background:** The membership fees for the Association of Alberta Public Charter Schools was debated at the General Meeting hosted by Valhalla Charter School this past May. Last year the fees were \$3500.00; however, with the new structure the fees will be slightly higher.

The fee schedule approved in May was a compromise between a more equitably distribution based on per pupil funding and the reluctance to create a significant increase for the larger schools, especially since the budgets for 2017-18 are difficult to change at this late date in the school year. TAAPCS is inviting proposals on a new fee structure for consideration at the AGM in October. It would be helpful to the decision-making if Boards consider the guiding principles that should inform the calculation.

Fees for 2017-2018 are as follows:

Students	Schools	Fees	Revenue
0-200	3	500	1500
201-400	3	2500	7500
401-600	2	3750	7500
601-800	1	4500	4500
801+	4	5000	20000
		TOTAL	41000

**Recommendation:** That the TAAPCS membership fees notice be received as information

Dianne McBeth  
Superintendent