

**MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
HELD AT THE CGS Board Office
7239 Flint Road SE
CALGARY, ALBERTA**

WEDNESDAY April 12, 2017

Regrets: Brad Takenaka, Shary
Baig, Caroline Claussen

Chair	Natalya Nicholson
Director	Natalie Kwadrans
Director	Geordie MacPherson
Director	Margo Purcell
Director	Stanley Wong
Director	Wayne Marshall
Director	

Administration:

Superintendent	Dianne McBeth
Secretary-Treasurer	Wendy Juergens

Guests:

Judi Hadden

1. **Call to order:** Natalya Nicholson called the meeting to order at 6.29 pm.

2. **Approval of the Agenda**

Motion: 2017-04-12-01: Motion to approve the agenda.

Moved: Stanley

Carried

3. **Approval of Minutes**

3.1 Approval of the Minutes of the March 8, 2017 Regular Meeting

Motion: 2017-04-12-02: Motion to approve the Minutes of the March 8, 2017 Regular Meeting of the Board of Directors.

Moved: Stanley

Carried

Geordie arrived at 6.32pm

4. **Reports and Correspondence**

4.1 Chair: Natalya Nicholson provided an oral report on a number of items impacting charter schools, including the status of Bill 1 and the School Nutrition program. Public charter schools are excluded from the funding of school supplies and nutrition programs. She also commented on a number of interesting news stories in the past few weeks. She reviewed the correspondence, noting that Minister Eggen clarified in a letter to TAAPCS that Bill 1 excludes public charter schools.

4.2 Correspondence: Natalya reviewed the Correspondence file and circulated it to the Directors. She noted that the Correspondence received each month is posted to the Board's wiki, but any items arriving after the posting would also be in the circulating Correspondence file presented at the meeting.

4.3 Policy and Governance: Vice Chair Margo Purcell facilitated a board discussion on the parent Speak Out event in April. Directors valued the opportunity to engage with parents and indicated a desire to enlarge, enhance, and

expand the opportunities for meaningful engagement on topics of interest to parents. A number of potential topics have been identified through survey information and Speak Outs to date.

Margo areported on the Policy and Governance Committee meeting which reviewed policies 8 and 9. The Committee anticipates that an amended policy 8 will be recommended by the Committee at the May meeting. Policy 9 (Board Representatives) requires further discussion and will be considered in a Committee of the Whole.

4.4 TAAPCS:, Director Geordie MacPherson summarized the four options proposed for amending the fee structure. As a member of the Fees Committee of TAAPCS, Geordie will represent the Board's preferred option at the upcoming TAAPCS General Meeting where Budget and Fees will be decided. Natalya, Geordie, and Wayne Marshall will be attending the May General Meeting of TAAPCS hosted by Valhalla School. Directors are supporting the new direction of TAAPCS as it develops into a directors' organization representing the political and advocacy role of the governing Charter School Boards. Concern continues to grow about the future of charter schools which provide opportunity for parents and students to choose programs/schools other than the designated school.

4.5 Superintendent's Report was attached to the agenda package which is posted on the website. Dianne also invited Secretary-Treasurer Wendy Juergens to update the Board on the modular replacement project (approved to go to tender) and the busing contract. Wendy presented a change request for use of Casino Funds to support the School Council's outdoor classroom project. The modular replacement project needs to be completed prior to any work commencing on the outdoor classroom. Where possible, the intention is to coordinate site restoration in support of the outdoor classroom project.

5. New Business - Action

5.1 Budget 2017-2018: Wendy Juergens, Secretary/Treasurer presented a draft budget for information to the Board. The status quo budget will be based on enrolment of 588. The detailed budget based on the assumptions presented, the Board's guiding principles, and input from the Directors will be presented at the May meeting. Costs outpace the funding which has not increased in the past few years. The final Budget will be presented at the May regular Board Meeting for approval and subsequent submission to Alberta Education..

5.2 Employee Expense Rates: Amended AP 513 was presented to the Board for information and approval of changes.

Motion:2017-04-12-03: That the Board approves the recommended expense reimbursement rates which will be noted in AP 513.

Moved: Geordie

Carried

5.3 Board Election: Board Election will occur at the May 31 General Meeting of the Calgary Girls' School Society called for the purpose of an election. Four Directors will complete their three-year terms this spring so that number of positions will be open on the Board. The Board encourages all interested parents and nonparents to apply as per the notice on the website. Applicants need to outline their skills/experience/education that will contribute to the Board's capacity. As well, each applicant is asked to include a statement regarding his/her interest in an all-girls, all-for-girls learning environment and support for the charter school movement. The nominating subcommittee will interview applicants and prepare a list of qualified nominees for the election. All parents/guardians of enrolled students are members of the Calgary Girls' School Society. Note that voting is limited to one vote/family representative.

Motion: 2017-04-12-04: That the Board, Governance and Policy Committee establishes a Nomination Subcommittee consisting of Natalya Nicholson, Margi Purcell and Brad Takenaka to facilitate the nomination process

and assist in the presentation of candidates to the Society for a vote at a general Meeting called for this purpose on May 31, at 7:00 pm in the Lakeview Learning Commons.

Moved: Margo

Carried

5.4 Aps (Updates and New): In accordance with Policy 11, Charter Board Delegation of Authority the Superintendent informed the Board of amendments to a number of administrative procedures. The majority of the amended administrative procedures are related to Business Administration, which is the 500's section of the AP Manual. Of note, all subsidy requests will be completed in a single application. The changes also reflect the Board's approval of Fee Schedule 2017-2018.

The Board acknowledged receipt of this information.

5.5 Policy 8 and 9 review: Margo Purcell facilitated a discussion on Policy 8 which she noted was recently reviewed by the Governance and Policy Committee. The Committee recommended that Policy 9 Board Representatives be considered at a Committee of the Whole, or part of the June Board Retreat.

5.6 Amendment of Fees Schedule: The Board reconsidered the Fees Schedule 2017-18 with respect to technology at Grade 6. The School's initial plan to use an iPad until mid-Grade 6 and then also include a laptop was reviewed and it was recommended that students in grades 4-6 use iPad; 7-9 will use laptop. This amendment reduced the fee from \$300 to \$150 for grade six and reflects the addition of keyboards for use with iPad, contribution to the technology services, and cost for instructional apps. The Technology Plan will be reviewed in light of anticipated learning and instructional needs, costs, and the speed of technological change. Parents, staff, and Directors will be invited to participate in developing and/or informing the plan which is anticipated by December 2017. The intention is to review the teaching and learning purposes, costs, options, and desired responses to rapid changes in the world of technology. Sounds like a great Speak Out engagement topic!

Motion:2017-04-12-05: That the Board approves the amended Fees Schedule 2017-2018 which reduces the Grade 6 Technology Fee to \$150 from \$300.

Moved: Margo

Carried

5.7 Board Events: The Board reviewed its busy spring schedule and also appointed Director Geordie MacPherson to address the Grade Nine graduating class and present the Alumni pins on behalf of the Board. Directors take turns fulfilling this honoured role at graduation.

Motion: 2017-04-12-06: That the Board approves the schedule of Board events for May and June, 2017.

Moved: Geordie

Carried

Motion: 2017-04-12-07: That the Board appoints Director Geordie MacPerson as its representative to bring greetings at the Grade Nine Farewell and to hand out the Alumni pins..

Moved: Wayne

Carried

Motion: 2017-04-12-08: To go "In Camera" at 9.15 pm

Moved: Margo

Carried

Motion: 2017-04-12-09: To leave "In Camera" 10.25pm

Moved: Margo

Carried

8. Adjournment at 10.26 pm

Next Regular Board Meeting Wednesday May 10, 2017 at the CGS Board Office, 7239C Flint Road SE, Calgary Alberta.