

RECOMMENDATION/BRIEFING NOTE TO BOARD

Meeting Date: May, 11, 2013

Agenda Item: 2013 2014 Capital Plan and Annual Submission to Province for Cost Recovery (BLIMS)

Issue: Cost recovery of facility leasing costs has been critical to the financial stability of the Calgary Girls' School. Until the 2013 2014 Budget we have been required to submit our requests for cost recovery to Alberta Infrastructure for approval, and funding on an annual basis. Both the lease on Lakeview School and Bel-Aire school expire at the end of this school year and we are required to renew lease with CBE but Calgary girls school will only be required to pay a nominal amount of \$1.00 per year for the lease along with monthly costs of \$100.00. The full lease amount will be paid directly from Alberta Education to Calgary Board of Education.

In addition to this CGS lease Gym and Dance facilities from North Glenmore Community Association on an annual basis and require Alberta Education and Infrastructure to approve and subsequently fund the annual amount of this lease.

Recommendation:

That the Calgary Girls' School will renegotiate the lease with CBE and also the lease with North Glenmore Community Association to be approved by Alberta Education. It is recommended that this lease be extended to a three year term.

Background:

- On an annual basis, the Board reviews and approves the Capital Plan for the Calgary Girls' School.
- The Capital Plan serves as a basis to request funds from Alberta Infrastructure through a website referred to a BLIMS (Building and Land Information Management System).
- Historically, we have received financial support from Alberta Infrastructure for our facility leasing costs.

Current Situation:

- The Business Office lease costs include a fixed base rent, and proportional allocation of utility and maintenance costs, therefore are approximate based on current actual monthly lease costs. The base rent is unchanged for 2012-2013, however, will be increasing \$11,184 annually in September 2013 until the end of the lease in August, 2015.

Communication Plan

- N/A

Board Motion Required? Yes

It be resolved that the Board approves the 2013-2014 Capital Plan, and proposed renegotiation of facility leases. recovery

PREPARED BY:

**Sue Ditchburn
Superintendent**

Attachment(s)

