



Thank you to everyone who is attending Women's Eve Gala. We are looking forward to sharing a fun night of celebrating our unique and wonderful Calgary Girls' School community! We have created this information sheet to answer questions, provide information and offer suggestions about the evening.

Attire: The evening's dress code is smart casual to semi-formal. Translation – guests wear anything from slacks and a fun blouse to cocktail dresses to business suits. Please note that shoes must be worn on the dance floor so please bring dance friendly footwear!

Tickets: please note that tickets are not issued for the gala. If you have purchased a ticket, your name has been added to the guest list. If you have forgotten your table number, a seating plan will be posted at the gala.

Time & Location: The gala's activities start at 5pm. Dinner service will start shortly after 6pm. An intermission will be held at 7pm and our Women of Influence recipients' speeches will begin at 8:15pm. The dance will commence after the awards for our Women of Influence.

Parking Suggestions: Parking in the Westin lot is costly, you can find more affordable weekend underground parking across from the Westin on 4th Ave at the Metropolitan Centre: 333 4 Ave SW, or to the east of the Westin at Jamieson Place: 308 - 4th Ave SW. Please allow extra time to drop off. The line up to be dropped off at the front doors of the hotel is **usually quite a long wait** as this is where the valet parking and hotel guest check in is as well.

On Site Activities: Candy Cake Guess, Art Mural, Guess the Teacher Baby Photo Contest, Wish Bracelet Making, Student Art Silent Auction, Basket Raffle, Silent Auction, Professional Photographer, Heads or Tails Games, Women of Influence recipients, Dancing, fun, fun and more fun!

Cost of Activities:

Candy Cake Guess: Free

Professional Photo Booth: \$5 per photo (including instant upload to phones)

Basket Raffle Tickets: \$10 for 10 tickets or \$1 per ticket

Heads or Tails: \$5 per game

Art Mural, Bucket List Inspiration – Free

Guess the Teacher Baby Photo Contest – Free

Wish Bracelet Making - \$2 a bracelet or 3 for \$5

Beverage Bar: varied

*Cash or cheque only accepted for activities and raffle tickets. Visa, Mastercard and American Express will be accepted for the art auction and silent auction only. An ATM is also on site for your convenience.

Meals: Please ensure you have made your meal selection for the evening and also indicate if you have any dietary concerns. The Westin cannot accommodate last minute requests on the evening of the gala.

Mobile phones: it would be greatly appreciated if guests could please turn your mobile phones off during speeches and our hosts' presentations.

Looking forward to seeing you there!