

**MINUTES OF THE BOARD OF DIRECTORS  
REGULAR MEETING  
HELD AT THE CGS BOARD OFFICE  
7239C FLINT ROAD SE  
CALGARY, ALBERTA**

Wednesday, November 22, 2017

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<b>Chair</b>	Natalya Nicholson
<b>Director</b>	Margo Purcell
<b>Director</b>	*Caroline Claussen (*By Phone)
<b>Director</b>	Geordie MacPherson
<b>Director</b>	Stanley Wong
<b>Director</b>	Wayne Marshall
<b>Director</b>	Brad Takenaka
<b>Director</b>	Christine Jackson
<b>Director</b>	Gary Care

**Administration:**

<b>Superintendent</b>	Dianne McBeth
<b>Secretary/Treasurer</b>	Wendy Juergens

**Guests:**

Jeff Duer  
Rola Chad - KPMG

1. **Call to Order:** Natalya Nicholson called the meeting to order at 6:04pm.
2. **Approval of the Agenda**

**Motion: 2017-11-22-01:** That the Board approves the agenda with the addition of 3.2 Minutes of the Special Meeting – November 19, 2017 and the Presentation of the Audited Financial Statements following the approval of the Agenda.

**Moved:** Margo Purcell

**Carried**

### **5.2 Audited Financial Statements**

Rola Chad, Senior Manager at KPMG and the manager responsible of the CGS Audit presented the statements and notes to the Board. These had previously been reviewed in detail by the Finance and Audit Committee.

**Motion: 2017-11-22-02:** That the Board approves the Audited Financial Statements for submission to Alberta Education by the due date of November 30, 2017, as recommended by the Finance and Audit Committee.

**Moved:** Stanley Wong

**Carried**

3. **Approval of Minutes**

### **3.1 Approval of the Minutes of the October 11, 2017 Regular Meeting**

**Motion: 2017-11-22-03:** That the Board approves the Minutes of the October 11, 2017 Regular Meeting of the Board of Directors.

**Moved:** Gary Care

**Carried**

### **3.2 Approval of the Minutes of the November 19, 2017 Special Meeting.**

**Motion: 2017-11-22-04:** That the Board approves the Minutes of the November 19, 2017 Special Meeting of the Board of Directors with minor amendments.

**Moved:** Margo Purcell

**Carried**

**Caroline Claussen joined the meeting by phone at 6:26pm**

## **4. Reports and Correspondence**

**4.1 Chair:** Natalya Nicholson gave a verbal report.

**4.2 Correspondence:** Dianne confirmed that the Board's correspondence was posted to the Board WIKI.

**4.3 TAAPCS:** Geordie MacPherson gave a verbal report on the TAAPCS conference that was held in Edmonton October 27 and 28, 2017. Geordie presented the TAAPCS Fee proposal. Caroline Claussen reported on the Ad Hoc Communications Committee and the plans regarding the Charter School's video.

**Motion: 2017-11-22-05:** That the Board supports the TAAPCS fee structure proposal as presented.

**Moved:** Geordie MacPherson

**Carried**

**4.4 Superintendent – Dianne McBeth:** The Superintendent's Report was attached to the Board Agenda Package.

## **5. Monitoring Reports**

### **5.1 Budget 2017-2018 Fall Update**

**Motion: 2017-11-22-06:** That the Board approves the 2017-2018 Fall Budget Update, as recommended by the Finance and Audit Committee for submission to Alberta Education by November 30, 2017 as required.

**Moved:** Stanley Wong

**Carried**

## **6. New Business**

### **6.1 AERR-3YEP**

**Motion: 2017-11-22-07:** That the Board approves the 3 YEP 2017-2020/AERR 2017-2018 for submission to Alberta Education by November 30, 2017.

**Moved:** Gary Care

**Carried**

**6.2 Cyclical Policy Review (Policies 4-6):** The Board continued its Cyclical Policy Review to build shared understanding and ensure alignment in decision making. No changes were recommended.

### **6.3 Administrative Procedures – Update**

The Board was advised that AP421 Teacher Compensation and Evaluation and AP402 Employee Compensation (at Appendix Merit Pay) are under review.

**Motion: 2017-11-22-08:** That the Board receives as information the changes to AP407 Compassion (deleted but provision noted in) AP408 General and Personal Leaves of Absence, and AP409 Maternity, Parenta and/or Adoption Leave.

**Moved:** Margo Purcell

**Carried**

### **6.4 School Year Calendar 2018-2019**

**Motion: 2017-11-22-09:** That the Board approves the number of instructional and operational days and the 2018-2019 School Year Calendar as presented.

**Moved:** Margo Purcell

**Carried**

**7. In Camera:**

**7.1 Motion: 2017-11-22-10:** To go In Camera at 7:55pm.

**Moved:** Gary Care

**Carried**

**Wayne left the meeting at 7:55 pm**

**Wendy Juergens left the meeting at 8:10 pm**

**7.2 Motion: 2017-11-22-11:** To leave In Camera at 9:24pm.

**Moved:** Christine Jackson

**Carried**

**8. Motion: 2017-11-22-12:** To adjourn at 9:25pm.

**Moved:** Brad Takenaka

**Carried**

**Next Regular Board Meeting: Wednesday, January 17, 2018 at 7:00 pm**

**Board Room**