

2018-2019 Registration Information

Thank you for choosing the Calgary Girls' School. Our all-girls and all-for-girls learning environment nurtures confident, competent, caring girls and young women. The signature *Go Girls* curriculum provides opportunity for exploring, problem-solving, creating, collaborating and considering many perspectives. Your school choice is a gift to your daughter!

Online registration begins **Monday, April 16th at 2:00 pm. Please ensure all required information is complete and accurate.**

The Board approves fees for Instructional Resources, Enrichment, Transportation and Technology. Only the Instructional Resource Fee (\$115 grade 4-5, \$160 grade 6-9) is due **May 17th** and confirms placement at CGS. Seats are reserved for returning students until May 17, 2018. If a returning student is not reregistered by that date, the spot may be given to a new student.

All other fees are due after school begins as per the posted Fees Schedule. When due, pay fees online through your family account via credit or debit card.

If you require financial support please refer to the **Fee Subsidy Application** form found on the CGS website <http://calgarygirlsschool.com/about-cgs/fee-information/>. Subsidy applications are due **September 1st, 2018.**

Payment plans for any school fees can be set up by contacting the Lakeview office.

Lunch Supervision is provided by POOSCA, an external child/youth care service. On behalf of POOSCA, the school collects but does not set these fees.

Technology is an important tool for learning, teaching and communicating with parents. The CGS Technology program is currently under review with the objectives of reducing fees and enhancing programming. Full details will be available to parents by June 1, 2018.

Yearbook 2017-18 no longer shows in the family accounts. However, if you wish to purchase the yearbook please contact the Lakeview office.

Uniform Consignment: School Council accepts donations of *gently* used uniform pieces for the fall uniform sale. **Watch the website for the fall 2018 sale date.**

Also, the CGS Online Consignment Store tool is exclusive to CGS families and can be accessed through your Family Zone account. You will see listed in your

CGS Registration Process:

1. Go to www.calgarygirlsschool.com
2. Click on "My CGS" then "Family Zone Login (FZ)" in blue tool bar
3. Click on "Click [here](#) to register, or click [here](#) for full instructions."
4. Provide family details so the CGS online registration can find your daughter(s) name in the database.
5. Click "Register"
6. Provide an email address and password.
7. Click "Register"
8. You will then be able to login using your username (email address) and password.
9. Welcome to the Family Zone and you can complete registration!

Family Account both the "Consignment Store" which houses posted items for sale and "Your Consignment Items" which is the tool designed for you to post any items you wish to sell. If you need further instructions on how to use these tools, please contact the office and we will be happy to help you. If you are interested in purchasing gently used uniform pieces for your daughter(s), be sure to keep checking the Online Consignment Store – especially towards the end of the school year. A reminder that this site is also a great place to sell uniform pieces that are in good condition.

| Fee Type | Fee Amount | Fee Due |
|--|--|----------------------------------|
| Instructional Resource Non-refundable Deposit (includes all materials & supplies for student use & off campus PE) | \$115 (gr 4-5) \$160 (gr 6-9) *Grade 6 now included fully in all options; Grade 7-9 a \$10 decrease | Upon registration |
| Enrichment Fee (replaces all field trip and event fees; excludes camps in grades 5-9) | \$75 | Sept 1, 2018 |
| CGS Technology Fee (currently under review) The intention is to reduce costs while maintaining or enhancing service. Since access, devices, and fees currently vary by grade and year of registration, any changes that might be forthcoming will need to be communicated to parents by student's grade and year of registration. Information will be communicated by June 1 st . Thank you for your patience as we continue to consider plans for next year. | | |
| Lunchroom monitor program (POOSCA) | \$165 | Sept 1, 2018 |
| Transportation Fee AM and/or PM (total \$850) | \$170 deposit \$680 remaining (\$85/month) | Sept 1, 2018 Oct 1 thru May 1 |
| Before & After School Care Shuttle | Included in Before & After School Care Fee | |

Please consider volunteering at CGS! As of **March 1st, 2015**, the process for volunteers to apply for or renew their Police Information Checks (PICs) changed. Volunteers will now have to apply online through a system called ePIC located on the Calgary Police Service's website (<http://www.calgary.ca/cps/Pages/Public-services/Police-information-checks-locations.aspx>). See "Admission" on the CGS website for further details on this process. See the table below for who should get a new/updated Police Information Check (PIC) if they wish to volunteer at CGS for the 2018-2019 school year.

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|----------------|--|
| Grade 4 | All parents who wish to volunteer must obtain a valid PIC |
| Grade 5 | PICs are still valid if you have provided a copy to CGS. |
| Grade 6 | PICs are still valid if you have provided a copy to CGS. |
| Grade 7 | All parents who wish to volunteer must update and obtain a new PIC |
| Grade 8 | PICs are still valid if you have provided a copy to CGS. |
| Grade 9 | PICs are still valid if you have provided a copy to CGS. |

CGS welcomes other family members and community members to volunteer. Community members with a valid PIC may come into the school office to complete the **required volunteer compliance agreement**. CGS also welcomes parents to share areas of expertise – please complete the special area of the registration form if you would like to offer your expertise.