

**MINUTES OF THE BOARD OF DIRECTORS
ORGANIZATIONAL MEETING HELD AT THE
BOARD ROOM OF TUNDRA PROCESS SOLUTIONS**
3200-118TH AVENUE S.E., CALGARY, AB
SUNDAY, JUNE 10, 2018

		Chair	Natalya Nicholson
		Director	Margo Purcell
Absent:	Caroline Claussen	Director	Gary Care
	Brad Takenaka	Director	Christine Jackson
		Director	Geordie MacPherson
		Director	Stanley Wong
Administration:		Superintendent	Dianne McBeth
		Secretary-Treasurer	Wendy Juergens

1. **Call to order:** Natalya Nicholson called the meeting to order at 2:50 pm.

2. **Approval of Acting Chair**
 - 2.1. **Motion: 2018-06-10-01 Org:** That the Board approves the appointment of the Secretary-Treasurer to serve as Acting Chair for the Organizational Meeting until that point in the agenda when the Board elects its Chair.
Moved: Stanley Wong **Carried**

3. **Approval of the Agenda**
 - 3.1. **Motion: 2018-06-10-02 Org:** Motion to approve the agenda.
Moved: Stanley Wong **Carried**

4. **Organizational Meeting**
 - 4.1. **Oaths of Office (Oaths of Office Act and School Act s. 75)** All Directors present swore the *Oath of Office* and the written affirmations (oaths) along with the Disclosure Statements were collected by the Secretary-Treasurer. It was agreed that Brad Takenaka and Caroline Claussen would complete the Oaths of Office and Disclosure Statements at the September meeting.
 - 4.2. **Nominations**
 - 4.2.1 **Nominations for Chair** (Policy 5 Role of the Charter Board Chair)
Margo Purcell nominated Natalya Nicholson.
2nd call
3rd call **Acclaimed**
 - 4.2.2 **Nominations for Vice Chair** (Policy 6 Role of the Vice Chair)
Gary Care nominated Margo Purcell.
2nd call
3rd call **Acclaimed**
 - 4.2.3 **Appointments and/or Nominations for Board Committees** (Policy 8 Committees of the Board)
 - 4.2.3.1 **Agenda Planning** – Chair/Vice Chair and Superintendent were appointed in accordance with Policy 8.
 - 4.2.3.2 **Communications** – Nominations deferred until the September Board meeting.
 - 4.2.3.3 **Audit/Finance Chair** (Noted: The Chair of this committee also serves as the Treasurer of the Calgary Girls’ School Society).
Christine Jackson nominated Stanley Wong.

2nd call

3rd call

Acclaimed

4.2.3.4 Governance & Policy (This Committee is also the Nominating Sub-Committee)

Stanley Wong nominated Margo Purcell.

2nd call

3rd call

Acclaimed

4.2.4 Board Representatives

4.2.4.1 TAAPCS

Geordie MacPherson nominated Christine Jackson to serve as the TAAPCS representative.

2nd call

3rd call

Acclaimed

4.2.4.2 Honorary Council

No representative was appointed as Policy 9 Board Representatives is under review.

4.2.4.3 School Council

No representative was appointed due to the Board's understanding that the legislated role of the School Council is primarily as an advisory body to the Principal. Further, Policy 9 Board Representatives is currently under review.

5. Meeting Calendar

The Board reviewed the calendar and determined that the 2nd Wednesday does not always serve the organization's processes and timelines. Therefore a proposed calendar, which may vary from the expectation of every 2nd Wednesday of the month, will be considered by the Board in September. By consensus the Directors established that the first Board Meeting of 2018-19 would be on Wednesday, September 19, 2018.

6. Adjournment

Motion 2018-06-10-04 Org: Motion to adjourn at 3:15 pm.

Moved: Stanley Wong

Carried