

**MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
HELD AT THE CGS BOARD OFFICE
7239C FLINT ROAD SE
CALGARY, ALBERTA
WEDNESDAY SEPTEMBER 19, 2018**

	Chair	Natalya Nicholson
	Director	Margo Purcell
	Director	Caroline Claussen
Absent: Geordie MacPherson	Director	Stanley Wong
Brad Takenaka	Director	Christine Jackson
	Director	Gary Care
Administration:	Superintendent	Dianne McBeth
	Secretary/Treasurer	Wendy Juergens
Guest Presenters:	Principal	Oliver Fisher
	Vice Principal	Shannon Nichols
	Vice Principal	Marlene Vazquez
	School Council Past Co-Chair	Amy Care
Guests:	Parent	Carmen Jeam

1. **Call to order:** Margo Purcell (Acting Chair) called the meeting to order at 6:13 pm.

2. **Approval of the Agenda**
Motion: 2018-09-19-01: That the Board approves the agenda.
Moved: Caroline Jackson **Carried**

3. **Approval of Minutes**
 - 3.1 **Approval of the Minutes of the June 10, 2018 Regular Meeting**
Motion: 2018-09-19-02: That the Board approves the Minutes of the June 10, 2018 Regular Meeting of the Board of Directors.
Moved: Gary Care **Carried**

 - 3.2 **Approval of the Minutes of the June 10, 2018 Organizational Meeting**
Motion: 2018-09-19-03: That the Board approves the Minutes of the June 10, 2018 Organizational Meeting of the Board of Directors.
Moved: Stanley Wong **Carried**

 - 3.3 **Approval of the Minutes of the June 5, 2018 Special Meeting** – The Board reviewed the minutes *In camera* and tabled them.

 - 3.4 **Approval to Receive Guests Prior to the Other Agenda Items**
Motion: 2018-09-19-04: Motion to move up agenda item 7.1
Moved: Caroline Claussen **Carried**

Margo Purcell welcomed Oliver Fisher, Principal, Shannon Nichols and Marlene Vazquez, Vice-Principals. Superintendent Dianne McBeth introduced the school based leadership team. Principal Oliver Fisher commented on the opening days of the school year, including the week of professional development and team planning which occurred prior to the arrival of students, and also spoke to the Go Girls' Curriculum revision and its role in decision-making at the school.

Natalya Nicholson joined the meeting at 6:40 pm and thanked the Administration team for attending. Oliver, Shannon and Marlene left the meeting at 6:45 pm.

7.1 School Council Report (Attached to the Board Agenda Package)

Amy Care presented the School Council Report 2017-18. Margo presented Amy Care, CoChair with a gift of flowers and noted that a bouquet had been sent to Nova McIntosh, CoChair.

Motion: 2018-09-19-05: That the Board accepts the School Council Report with appreciation and gratitude for the work completed.

Moved: Christine Jackson

Carried

4. Reports and Correspondence

4.1 Chair: Natalya Nicholson welcomed everyone back and updated the Board on the meetings with the MLA in July. She acknowledged the Board's receipt of the notice of resignation from the Board of Directors which was submitted by Wayne Marshall.

4.2 Superintendent: The Superintendent's Report was attached to the Board Agenda Package.

4.3 TAAPCS: Dianne reminded the Directors that the Fall AGM is occurring on October 26 and 27 in Edmonton and provided the draft agenda. Those Directors who want to attend are asked to inform Nicole in the Board office so she can register attendees. Directors are to book their own accommodations (information regarding special room rates is forthcoming). Communication from Ron Koper, Chair of the TAAPCS Directors' Committee was presented for information and feedback.

5. Business Arising from the Minutes of the Regular and Organizational Meetings

5.1 Board and Society Meetings Schedule

Motion: 2018-09-19-06: That the Board approves the amended schedule of the Regular Meetings and Society. Many of the meeting dates were moved to the third rather than the second Wednesday of each month.

Moved: Gary Care

Carried

5.2 Committees of the Board

The Board completed the appointment of Committee members as follows:

Governance and Policy – Margo Purcell (Chair) and Caroline Claussen
Audit and Finance - Stanley Wong, Gary Care, and Ashley Jensen (Board approved external member of the committee) and Gary Care
Compensation- Gary Care (Chair) and Committee of Whole
TAAPCS- Christine Jackson

Motion: 2018-09-19-07: That the Board approves the completion of the appointment of Committee members to the various committees and/or representatives as detailed above.

Moved: Caroline Jackson

Carried

6. New Business – Action Items

6.1 Board's 2018/19 Annual Work Plan

Motion: 2018-09-19-08: That the Board approves its Annual Work Plan 2018-19 with an understanding that changes may occur in response to context (e.g., changes in Alberta Education's reporting requirements).

Moved: Stanley Wong

Carried

6.2 Policy Review Schedule

The Board discussed its practice of reviewing annually all policies to build shared understanding, assure alignment with decision-making, and to revise as needed in response to changes in the context (e.g., new legislation). By consensus, the Board agreed that reviewing policy in order of priority as identified by the Board would replace the practice of sequential review. The Board's Policy and Governance Committee will meet prior to the October Regular Meeting in order to determine the priority policy (and any proposed revisions) forthcoming at that meeting.

Motion: 2018-09-19-09: That the Board approves the prioritization (high, medium, or low) for each existing and/or new policy area as per the detailed attachment.

Moved: Caroline Claussen

Carried

6.3 Transportation

The Secretary Treasurer commented on the meeting with First Student and noted that the loss of one bus route this fall, significant interruption to traffic flow due to construction on the major routes, and efforts to provide service across the entire city create an exceedingly difficult situation. The addition of one route would allow adjustments on several other routes and relieve some of the pressure. She acknowledged that the deficit in the transportation budget would increase with the addition of one more route.

Motion: 2018-09-19-10: That the Board approves funding from accumulated reserves for an additional bus route to support enrolment and where possible to reduce bus ride times.

Moved: Caroline Claussen

Carried

Margo left the meeting at 8:38 pm.

Margo returned to the meeting at 8:39 pm

7. Information Items:

7.1 School Council Annual Report as as addressed at the beginning of the meeting.

7.2 Preliminary Enrolment and Staffing report

Motion: 2018-09-19-11: That the Board receives the Preliminary Enrolment and Staffing Report as information.

Moved: Gary Care

Carried

7.3 Early Exit Survey Results

Motion: 2018-09-19-12: That the Board receives the Early Exit Survey Results from June 2018.

Moved: Christine Jackson

Carried

7.4 Administrative Procedures (Amendments)

Motion: 2018-09-19-13: That the Board receives as information (new) AP140 Responsible Use of Electronic Information Sources, (revised) AP507 Student Technology and (new) AP508 Purposeful Use of Technology for Information.

Moved: Margo Purcell

Carried

7.3 Facilities and Technology (Summer Projects) (details attached to the Board Agenda Package)

Motion: 2018-09-19-14: That the Board receives the Facilities and Technology Report on summer projects as information.

Moved: Stanley Wong

Carried

8. "In Camera":

Motion: 2018-09-19-15: To go "In Camera" at 8:52pm

Moved: Christine Jackson

Carried

Motion : 2018-09-19-16 To leave "In Camera" at 10:33pm

Moved: Stanley Wong

Carried

9. Motions arising from "In Camera"

In accordance with the School Act s. 60 (3) *A board may make rules (a) respecting activities sponsored or approved by the Board and s. 61 (1) the board may authorize by resolution (a) any of its employees, (b) a committee of the board or that is established by the board, (c) a school council, or (d) a joint committee established under section 63, to do any act or thing or exercise any power that the board may or is required to do or exercise subject to the directions and limitations set out in the resolution except for those powers referred to in subsection (2).*

Motion : 2018-09-19-17: That the Board directs the Superintendent to provide the Board with the school's comprehensive plan for the biannual "celebration of girls and women" for assurance of alignment with CGS values, appropriate use of resources, and assessment of risk and liability.

Moved: Caroline Claussen

Carried

10. Adjournment at 10:37pm