



Background

The Principal shall ensure that the Canadian flag and the Alberta flag are displayed at Calgary Girls Charter School sites.

Procedures

1. General

- 1.1 The Canadian and Alberta Flags shall be flown at the School on every instructional day.
- 1.2 The Canadian and Alberta flags shall be displayed at all public functions held in the School.
- 1.3 When a flag becomes tattered, torn or faded to the extent that it is no longer a fitting emblem for display, it shall be disposed of in a fitting manner and replaced.
- 1.4 At the direction of the Superintendent, flags may be flown at half-mast in response to the death of persons associated with the School and for prominent citizens.
- 1.5 Flags shall be displayed in accordance with the protocol set out by the Secretary of State for Canada.
- 1.6 Placement of the flags shall be such that when displayed with another provincial or national flag, the Canadian flag is always placed at the same height as the other, and to the left of an observer facing both flags.

2. The Principal shall:

- 2.1 Purchase flags as required for the School.
- 2.2 Display the Canadian and Alberta Flags in accordance with this administrative procedure. The Principal may display flags in other areas within the School at his/her discretion.

3. Upon the death of a current student, staff member or Directors, flags may be flown at half-mast for a period commencing at the notification of the death, up to and including the day of the funeral.

4. *Current Rules for Flying the Flag* can be found at:

<http://www.patrimoinecanadien.gc.ca/progs/cpsc-ccsp/etiquette>

Reference:

Education Act s. 19, 27, 52, 53, 54, 61, 222

Ministerial Order 004/98