



Background

In accordance with Section 42 of the Education Act, the parents of a student have the right to appeal the decision of a School employee that significantly affects the education of the student.

Procedures

1. Every decision must be directed toward the educational interests of the student and must consider the impact of the decision on the total population of students served and the availability of resources.
2. Appeal procedures shall ensure full opportunity for the parties to add information, discuss the issues, and state their positions and supporting arguments.
3. At any of the various steps in the process, the appellant shall have access to reports and other information concerning his/her child that were used to make the decision, pursuant to Administrative Procedure 320 – Student Records.
4. Channels of Communication
 - 4.1 If the appellant is not satisfied with a decision made by a teacher, the appellant may appeal to the Principal.
 - 4.1.1 It is expected that the appellant will have discussed the teacher's decision with the teacher prior to contacting the Principal.
 - 4.1.2 The Principal may request that appellant's appeal be expressed in writing.
 - 4.2 If the appellant is not satisfied with a decision made by a Principal, the appellant may request that the decision be referred to the Superintendent, who will review the circumstances, and decide whether to uphold or change the decision.
 - 4.2.1 The Superintendent may request that such an appeal be expressed in writing.
 - 4.3 If the appellant is not satisfied with the decision made by the Superintendent, the parent may appeal the decision to the Board in accordance with Board Policy 13 – Appeals and Hearings Regarding Student Matters, if applicable.
5. The parent and student cannot independently appeal the same decision.
6. Decisions shall be rendered without undue delay.

Reference:

Education Act, s. 3, 17, 27, 31, 36, 37, 40, 42, 52, 53, 54, 196, 197, 222

Student Records Regulation 225/2006

Policy 13 – Appeals and Hearings Regarding Student Matters