

CALGARY GIRLS CHARTER SCHOOI

AP441 ROLE OF THE LEARNING LEADER

## Background

The CGCS goal to recruit and retain exemplary staff includes the development, recruitment and retention of staff with leadership skills and leadership potential. In the closed ecosystem of a Charter School, it is important to channel and engage staff in leadership development opportunities within the school, to help the principal and vice principals advance the learning agenda as encompassed in the Three-Year Education Plan. Distributed leadership amongst the learning leaders and administrative team, provides opportunity for those seeking leadership challenges, to capitalize on their professional expertise and relationships to cultivate their skills in a more formalized leadership role. This is a two-year term position, providing a dynamic leadership learning opportunity for staff. The Research Lead reports to the Principal.

## **Primary Responsibilities:**

- (1) Professional Learning
  - (a) Positively contribute to and work to actualize, the school's three-year educational strategic plan.
  - (b) Serve on the *Professional Learning Advisory Committee* as a key facilitator of schoolwide professional learning. Note: school wide professional learning will align with the three-year strategic school plan and the vision/mission of the Charter.
  - (c) Research, curate and share professional resources with staff that are available locally, nationally/internationally, and/or digitally.
  - (d) Serve as a representative on the TAAPCS professional learning conference committee.
- (2) Instructional Leadership
  - (a) Provide support to staff in CGCS endorsed pedagogical approaches to instruction and assessment, using instructional coaching and/or mentorship
- (3) Acting Administrator
  - (a) In the absence of an administrator on-site, the Learning Leader may be placed as a temporary acting administrator on campus.

Reference: Education Act Teaching Quality Standard Leadership Quality Standard CGCS Charter

Calgary Girls Charter School Administrative Procedures Manual