



CALGARY
GIRLS
CHARTER
SCHOOL

2024-2025 STUDENT APPLICATION FORM

**PLEASE RETURN THE COMPLETED FORM AND ALL APPLICABLE DOCUMENTATION.
THE FORM MUST BE SIGNED BY THE PARENT OR GUARDIAN.**

The information requested on this form is being collected pursuant to the *Education Act* (Student Record Regulation), the *Freedom of Information and Protection of Privacy (FOIP) Act*, and the *Canadian Charter of Rights and Freedoms*, Section 23. Information acquired through this form is kept secure and access is restricted.

If you have any questions regarding the collection or use of this information, please contact the School Principal or the Board Office, Calgary Girls Charter School, Unit C, 7239 Flint Road SE, Calgary, Alberta T2H 1G2 or phone 403-220-0745.

SCHOOL OFFICE USE ONLY:

HOME ROOM ASSIGNMENT:

DATE APPLICATION RECEIVED:	ENTRY DATE: ____/____/____ MONTH DAY YEAR	ALBERTA EDUCATION #:	ESL: <input type="checkbox"/> 301 <input type="checkbox"/> 303 CDN BORN
DATE PLACEMENT OFFERED:		SCHOOL ID #:	IPP: <input type="checkbox"/> YES CODE

STUDENT INFORMATION:

ENTERING GRADE:

LEGAL LAST NAME:

LEGAL FIRST NAME:

LEGAL MIDDLE NAME:

PREFERRED LAST NAME:

PREFERRED FIRST NAME:

RESIDENCE ADDRESS: APT:

HOUSE :

STREET:

CITY:

POSTAL CODE:

HOME TELEPHONE:

CELL TELEPHONE:

ALTERNATE TELEPHONE:

BIRTH DATE: ____/____/____
MONTH DAY YEAR

SIBLING INFORMATION:

Do you have other children attending CGCS, or have you applied for any other children? YES NO If yes, please list.

NAME:

GRADE:

NAME:

GRADE:

How did you hear about the Calgary Girls Charter School?

MEDICAL INFORMATION:

Does your child have any Special Medical Conditions we should be aware of? (i.e. medications, physical disabilities, mental health or behavior disabilities, etc.). Please provide detail

SEVERE ALLERGIES:

CITIZENSHIP/IMMIGRATION STATUS:

A copy of the student's Canadian Birth Certificate and/or Foreign Birth Certificate with immigration documentation **must be attached** in order for this application to be processed.

If Landed Immigrant, a copy of your Visa/Immigration Documentation must also be attached.

CANADIAN CITIZEN: Yes No **BIRTH COUNTRY, IF NOT CANADA:**

CITIZENSHIP, IF NOT CANADIAN:

Lawfully admitted to Canada for Permanent Residence

Permanent or Temporary residence Expiry Date :

_____/_____/_____
MONTH DAY YEAR

Student Authorization – Study Permit

Student Visa Expiry Date : _____/_____/_____
MONTH DAY YEAR

Child of a Canadian Citizen

Child of an individual lawfully admitted to Canada for permanent or temporary residence

Permanent or Temporary residence Expiry Date :

_____/_____/_____
MONTH DAY YEAR

Other/Unknown (International Student Fees may apply)

FRANCOPHONE ELIGIBILITY

According to the *Education Act* and Section 23 of the *Canadian Charter of Rights and Freedoms*, a parent who is a Canadian Citizen has the right to have all his/her children receive primary and secondary instruction in French if:

1. Either parent's first language learned and still understood is French (*mother or father's native tongue is French*) or,
2. Either parent received their primary school instruction in Canada at a Francophone school (K-12), or,
3. Any child in the same family has received or is receiving primary or secondary school instruction at a Francophone school in Canada.

Note: Francophone eligibility rights are not multi-generational and refer only to the native tongue of the parent(s).

Do you claim entitlement to a Francophone education under the terms of the *Education Act*? Yes No

If YES, CGCS is required to release demographic information about the student to the local Francophone Education Board upon written request from that school jurisdiction in conformance with provincial Student Record Regulation.

ENGLISH AS A SECOND LANGUAGE (ESL)

A student may be eligible for ESL support when the primary language spoken at home is a language other than English.

Is your child's primary language English? Yes No

If NO, your child's primary language is: _____ The language commonly spoken at home is: _____

ABORIGINAL SELF-IDENTIFICATION

If you wish to declare the student is Aboriginal, please select one:

First Nation (status) First Nation (non-status) Métis Inuit

For further information, please refer to: [aboriginal-self-identification_sch-auth-faq_jan2017.pdf \(alberta.ca\)](#) or contact Alberta Education at 780-427-8501. If you have questions regarding the collection of student information by the school board, please contact the Office of the Superintendent at 403-220-0745.

LAST SCHOOL ATTENDED

NAME OF SCHOOL:	GRADE:	WITHDRAWAL DATE: ____/____/____ MONTH DAY YEAR
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ADDRESS:	CITY:	PHONE:
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PROVINCE:	POSTAL CODE:	EMAIL:
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Reason for leaving last school:

Upon acceptance, I hereby give permission to Calgary Girls Charter School to contact the above named school for the purpose of requesting student records and making inquiries of previous teachers and administrators regarding information that may be pertinent to student programming.

Parent / Guardian Signature: _____ **Date:** _____

STUDENT PROGRAMMING INFORMATION AND DISCLOSURE:

This information is required to assist in determining how best we can support your student's learning at the Calgary Girls Charter School and identify specific pre-existing educational program requirements that may affect the student's academic, social and/or emotional development.

Non-disclosure diminishes the school's ability to provide the necessary student supports, and can potentially jeopardize the student's application for admission. If the space provided is insufficient, please feel free to attach additional sheets.

Has your child ever received additional learning support inside or outside the classroom or have an IPP? Yes No
If yes, explain the nature/duration of the support and/or a copy of the IPP **must be included.**

Has your child ever received diagnostic testing for reading, writing, or mathematics? Yes No
If yes, specify the type of testing conducted, the purpose and the results, if known.

Has your child ever received a Psycho-Educational assessment? Yes No
If yes, a copy of the educational report **must be included.** Report Attached

Has your child ever received an assessment or medical diagnosis letter to address social, emotional, or behavioral concerns? Yes No

If yes, explain the presenting concerns and the results of the assessment. All copies of reports/ letters **must be included.** Report Attached

Has your child received specialized/adaptive programming to address behavioral concerns? Yes No
If yes, provide details of program, including entry and exit dates, program type and contact person.

LEGAL GUARDIANS/PARENTS/OTHERS INFORMATION (CONSULT THE FAMILY LAW ACT FOR GUARDIANSHIP INFORMATION):

It is important to fill out information for each biological or adoptive parent or legal guardian, whether or not they are living together. Information is collected to ensure communications are directed to the appropriate address. **All legal guardians must submit documentation of their legal rights.** If there is more than one legal guardian, include the information for each guardian on this form whether the guardians live together or not. A legal guardian may be a parent or other person who is legally responsible for the well-being of the child and makes important decisions for the child. Legal guardian is defined in section 1(2) of the Education Act and in the Alberta Government website. **(For more information refer to the Custody and Guardianship section below.)**

LEGAL GUARDIAN RELATIONSHIP TO STUDENT: _____
LIVES WITH STUDENT: YES NO

PLEASE CHECK ONE:

- PARENTS LIVE TOGETHER
 JOINT - SHARED CUSTODY ARRANGEMENT
 SOLE CUSTODY
 DELEGATION OF AUTHORITY
 DECISION MAKING AUTHORITY ONLY

MAIL TO: YES NO

LAST NAME:

FIRST NAME:

HOME PHONE:

WORK PHONE:

CELL PHONE:

EMAIL ADDRESS:

RESIDENCE ADDRESS:

CITY:

POSTAL CODE:

LEGAL GUARDIAN RELATIONSHIP TO STUDENT: _____
LIVES WITH STUDENT: YES NO

PLEASE CHECK ONE:

- PARENTS LIVE TOGETHER
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HOME PHONE:

WORK PHONE:

CELL PHONE:

EMAIL ADDRESS:

RESIDENCE ADDRESS:

CITY:

POSTAL CODE:

GUARDIANSHIP RIGHTS, CUSTODY OR ACCESS RIGHTS, EMERGENCY PROTECTION ORDER(S):

Guardians of the student must be identified to ensure the rights of each party are respected. A child may be designated as "Protected" if a court has issued an order under the *Child Welfare Act*, the *Domestic Relations Act*, the *Divorce Act*, the *Protection Against Family Violence Act* or the *Young Offenders Act*, or is the subject of a custody or access order including but not limited to parenting order under the *Child, Youth, and Family Enhancement Act* that is a predecessor to or a substitute for any of the said Acts. If your child is subject to any such order or agreement, please indicate below and discuss this situation with the school administration. If an order exists affecting guardianship rights or custody or access rights, **a copy of any legal orders or agreements will be required for the student's record.**

Does such an order exist? Yes No **Summary:**

Custody and Guardianship Documents

The original court document must be provided to the school. The school will make a copy of the document, which will be placed in the Official Student Record (OSR).

- **Decision Making** – legal authority for making day-to-day decisions affecting the child. Similar to joint custody, can be court ordered. If not addressed in an Order, the guardians usually both have rights and responsibilities for this.
- **Delegation of Powers and Duties to a Child Caregiver** – implicit sub-allocation of powers and duties by the Director of Child and Family Services, or their delegate (i.e., the social worker), under the Child, Youth and Family Enhancement Act. Done by the social worker for a child in protective custody – either Temporary Guardianship Order (TGO) or Permanent Guardianship Order (PGO).
- **Joint / Shared Custody / Parenting** – more than one guardian may exercise the powers, responsibilities and entitlements of guardianship, unless the court orders otherwise; shall use best efforts to co-operate with one another in exercising their powers, responsibilities and entitlements of guardianship. Can be court ordered, or presumed if the parents were married and are now separated but have not been to court.
- **Sole Custody / Parenting** – allocation, generally or specifically, of the powers, responsibilities and entitlements of guardianship exclusive to one individual. Usually court ordered.

I HAVE COMPLETED MY STUDENT'S APPLICATION AND HAVE INCLUDED THE CHECKED OFF DOCUMENTATION BELOW:

- A copy of Proof of Canadian Citizenship / Immigration Status (front and back of document)
- Copy of last 2 most recent report cards
- Copy of PAT results (if available)
- Copy of IPP (if applicable)
- Copy of Psycho-Educational assessment (if applicable)
- Legal documentation related to the child's custody and/or safety (if applicable)

DECLARATION

I, the undersigned, hereby represent that I have the legal authority to register the student identified on this form. I have identified all legal guardians/parents for the student. I declare the information that I have provided on this form is complete and accurate. I acknowledge that provision of incomplete, inaccurate or false information may render this application null and void. I will immediately notify the school of any changes to the information provided in this application form.

Date:

Parent/Guardian Signature: